

The Government of the Hong Kong Special Administrative Region
Hong Kong Economic and Trade Office (Tokyo)
is inviting applications for

1. Special Duty Unit, Manager 1 (based in Tokyo)

To support and handle liaisons with public and private sectors in the Republic of Korea as well as other activities promoting Hong Kong.

- University degree or above.
- 15 years of working experience, including at least 8 years of solid experience in liaison with the Korean Government or public organisations. Minimum 1 year of working experience in Hong Kong-related firms / organisations in Korea.
- Work experience in preparing reports/analysis on topical issues would be an advantage.
- Good knowledge of the Korean society, political and government structure and business protocol is a must.
- Native in Korean and good command of English. Fluency in Chinese (Cantonese/Putonghua) and/or Japanese would be an advantage.
- PC skills (especially Excel)
- Ability to take up frequent business trips and irregular working hours.
- Salary JPY 7.8 – 9.1 million per annum (pre-tax) with contract gratuity.

2. Special Duty Unit, Manager 2 (based in Tokyo)

To support and handle liaisons with public and private sectors in the Republic of Korea as well as other activities promoting Hong Kong

- University degree or above.
- 3 years of working experience in organizing large-scale events and liaison with public/private sectors as well as media in Korea. Minimum 1 year of working experience in Hong Kong-related firms /organisations in Korea. Prior experience in liaison with the Korean Government would be an advantage.
- Good knowledge of the Korean society, political and government structure and business protocol is a must.
- Native in Korean and good command of English. Fluency in Chinese (Cantonese/Putonghua) and/or Japanese would be an advantage.
- PC skills (especially Excel)
- Ability to take up frequent business trips and irregular working hours.
- Salary JPY 5.9 – 7.6 million per annum (pre-tax) with contract gratuity.

One-year contract with gratuity will be offered to the successful candidates. Submit applications with CVs in English to recruitment@hketotyo.gov.hk by **15 January 2018**. Late applications will not be considered. Only applicants selected for interviews will be contacted. Fax: +81-3-3556-8968.